



Admiral
Scaffolding Group

THINKING OF OUR FUTURES

Admiral Scaffolding Group

WORKSAFE POLICY

April 2016

65 Weir Road
Wimbledon
London
SW198UG

T: (020) 8971 3130

F: (020) 8971 3150

Email: sales@admiral-scaffolding.co.uk

Web: www.admiral-scaffolding.co.uk

WORKSAFE POLICY

If an employee honestly considers that the work activity he/she is being asked to undertake involves an unacceptable risk of injury or damage to equipment he/she has the right to refuse to continue work until the risk is reduced to an acceptable level. The Company's procedure for this action is issued to each employee during company induction. Employees raising an honest and reasonable complaint are protected by law from any discrimination or disciplinary action.

The Director and client have obligations to investigate the complaint and, if justified to take such measures as are necessary to reduce the risk to an acceptable level.

Refusal to work on the grounds of concerns over issues relating to Health & Safety is a key component of the Admiral Scaffolding Group Health & Safety policy. In the event of an employee expressing concern over these issues, they will be supported and an investigation carried out to determine if the concerns are well founded. In the event of no substantive evidence of the concerns being justified the complainant will be asked to carry out the task. In the event of the concerns being justified the work will be suspended until a safer method can be found.

For concerns about your safety should be raised with your direct line manager, however if you feel that these channels are inappropriate you can contact your Director of Operations (07792122914) or Office Manager (02089713130)

For works which are completed on Rail projects concerns about safety should be raised with your line manager however if you feel that these channels are inappropriate or inadequate you may contact CIRAS, the rail industry's confidential reporting system. All reports are treated in absolute confidence and CIRAS is free to anyone working on or around the rail network.

Telephone number Freephone: 0800 4 101 101 or text 07507 285887 or Freepost CIRAS or <http://www.ciras.org.uk/>.

This policy will be reviewed in April 2017 but Admiral will continually endeavour to improve our practices.

Signature of person responsible for policy:-



4th April 2016

Mr. Terry Withers
Managing Director

Date: April 2016

Reviewed: April 2016
Next Review: April 2017