



Admiral
Scaffolding Group

THINKING OF OUR FUTURES

Admiral Scaffolding Group SUSTAINABILITY POLICY

April 2016

65 Weir Road
Wimbledon
London
SW198UG

T: (020) 8971 3130

F: (020) 8971 3150

Email: sales@admiral-scaffolding.co.uk

Web: www.admiral-scaffolding.co.uk

Table of Contents

Part 1	Value Statement	3
Part 2	The Arrangements	3
2.01	Recycling:	3
2.02	Energy Consumption and Management:	3
2.03	Transport:	4
2.04	Market Place and Supply Chain:	4
2.05	Employment Practices:	4
Part 3	Review of The Policy Statement	5

Part One

1.0 VALUE STATEMENT

The Admiral Scaffolding Group Limited is a company operating predominately within the M25 and Surrey. We are committed to operating in a responsible manner and are committed to reducing our environmental impact and upholding a respectable sustainable policy.

The Group has developed and adopted the following sustainable policy and will review it no less than every two years to ensure its continuing suitability, adequacy and effectiveness.

The policy has been developed based upon the following principles:

Part Two

2.0 ARRANGEMENTS

2.01 RECYCLING:

Although recycling is the most common thing that springs to mind when thinking about becoming green, it is actually a last resort in the battle to combat waste.

Initially The Group will attempt to reduce usage and re-use wherever it is practically possible. Only after these efforts have been exhausted should we look to recycle.

When we do recycle, we shall do so using our recycling policies.

2.02 ENERGY CONSUMPTION AND MANAGEMENT:

The Group will constantly strive to reduce energy consumption throughout our work sites, depot and office. We will do this by:

- Encouraging all staff to adopt eco-friendly systems on all sites such as turning off all lights when not in use, not leaving computers on standby etc.
- Discouraging the use of printed documents. Emails should be used where possible. If printing is necessary, it should be done double sided and recycled according to company policy
- Faxes will be sent as a last resort. If they are sent they will be to email addresses rather than automatically printed so the option is there not to print.
- Equipment purchased is energy efficient and has the most efficient energy class rating or star.
- Printer ink cartridges are collected from our depot and sent onto a re-manufactured cartridge company for resale.
- Separate recycling containers will be used for paper, plastic, metal and cardboard. All staff will be informed.
- On site construction materials will be organised into re-usable or recyclable materials.
- We plan to change to a green energy provider as soon as our existing contract ends

2.03 TRANSPORT:

- The Group will encourage planned deliveries and loading as much as is legally and practically possible onto one trailer to avoid multiple deliveries to one area. This will

involve the co-operation of everyone from site operatives to management when planning what plant will be needed on site.

- The Group is investigating the possibility of turning to an all electric fleet, at present all vehicles use diesel fuel.
- The Group promotes the use of shared vehicles and public transport as a means of travel.
- All the Group's Drivers attend annual courses on how to achieve fuel efficiency.

2.04 MARKET PLACE AND SUPPLY CHAIN:

- The Admiral Scaffolding Group will inform clients, suppliers and employees of our sustainability policy and encourage them to adopt sound sustainable management practices.
- We will enhance the efficiency of our procurement through partnering relationships with suppliers and sub-contractors.
- We will maintain our policy of ethical procurement so that we partner with like minded suppliers and sub-contractors.
- A preferred suppliers list will be operated in order to place orders from green friendly suppliers.
- Suppliers will be vetted annually to see if they meet our sustainable criteria.
- We will encourage our customers to recognise the benefits delivered through sustainable development.
- We will maintain high levels of health and safety on our construction sites to protect our employees and the public.
- We will provide high standards of customer service that deliver appropriate levels of customer satisfaction.
- We will strive to source our products locally where possible

2.05 EMPLOYMENT PRACTICES:

- Training will be delivered to operatives as required regarding environmental and sustainable awareness.
- The Group acknowledges that environmental and operational efficiency are complimentary and that proper use of working practices and pollution and waste prevention techniques are an important aspect of managerial responsibility.
- All operatives and management will be informed of The Group's sustainability policy.
- All employees, regardless of status, found to be deliberately and consistently negligent in the performance of environmental and sustainable matters, shall be subject to summary dismissal.
- The Group shall promote improvement in environmental and sustainable matters via informative environmental improvement schemes as necessary.
- An adequate advisory service in matters of the environment is provided and maintained.
- All employees will be encouraged to submit suggestions to improve environmental and sustainable practices.

The Admiral Scaffolding Group's sustainability policy is supported and promoted by all of the management team as well as the operatives.

Part 3


3.0 REVIEW OF THE POLICY STATEMENT

This policy will be reviewed, extended or modified annually or as deemed necessary by the Director with special responsibility for the sustainable procurement policy in consultation with relevant specialists and employees with special responsibilities. Admiral will constantly endeavour to improve company practices.

It will be supported and enhanced by the addition of the local procedures and environmental management documentation.

This policy will be reviewed in April 2017 but Admiral will continually endeavour to improve our practices.

Signature of person responsible for policy:-



4th April 2016

Mr. Terry Withers
Managing Director

Date: April 2016

Reviewed: April 2016
Next Review: April 2017